



EUROPEAN COMMISSION

European Climate, Infrastructure and Environment Executive Agency

Data Protection Notice

Call for expressions of interest for technical assistance to help achieving Mission Ocean and waters objectives (CINEA/2023/OP/0012)

In accordance with Regulation (EU) 2018/1725 of 23 October 2018 on data protection (hereinafter the Regulation)¹, the European Climate, Infrastructure and Environment Executive Agency (hereafter CINEA) collects your personal data only to the extent necessary to fulfil the precise purpose related to its tasks.

1. The controller is CINEA:

CINEA C.1 Horizon Europe Climate
Chaussée de Wavre 910
W910
BE – 1049 Brussels
Person responsible for the processing: the Head of Unit C.1
Email: CINEA-HE-CLIMATE@ec.europa.eu

The processor is TECHNOPSIS FRANCE (60-62 Boulevard Diderot 75012 Paris, France) which is contracted by CINEA for this processing, and the sub-processor is Arctik SRL, which is part of Technopolis Group (Avenue de Broqueville 12, Woluwe-Saint-Pierre, 1150 Brussels, Belgium). Their privacy statements is available at <https://www.technopolis-group.com/privacy-policy/>.

2. The purpose of the processing operation is to handle personal data for the implementation of the technical assistance contract for studies with TECHNOPSIS FRANCE to support communities of actors to achieve the EU Mission: “Restore our Ocean and Waters Objectives - CINEA/2023/OP/0012”. The contract covers the following services:

- Launching a call for expressions of interest for [technical assistance to support communities of actors to achieve the EU Mission: Restore our Ocean and Waters objectives |](#);
- Providing a helpdesk service for clarifications needed in relation to the call for expressions of interest;
- Assessing the applications received (“Expressions of interest”) by an evaluation committee and selecting the successful applications to receive the [technical assistance to support communities of actors to achieve the EU Mission](#).

3. The data subjects concerned by this notice are the applicants to the [call for expression of interest](#) to receive technical assistance by feasibility studies for their planned projects that will support the achievement of the objectives of the Mission Ocean and Waters.

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJEU L295/39, 21.11.2018).

4. The **categories of personal data** collected and used for the processing operations are:
- Identification data: first name, last name, position in the organisation, country of organisation;
 - Contact details: (professional or personal) e-mail address, business telephone number.

5. The **recipients** of the data are on a "need to know" basis:
- Authorised staff of CINEA and the European Commission in charge of the contract CINEA/2023/OP/0012;
 - Authorised staff of CINEA's contractor, TECHNOLIS FRANCE, acting as processor, for data collection, structuring, storage, consultation, use for the purpose outlined above;
 - Authorised staff of CINEA's contractor, Arctik SRL, acting as sub-processor, for data consultation and use for the purpose outlined above.

In case of audits or proceedings, etc., personal data may be provided to CINEA's Internal Controller, DPO, Legal Affairs Sector, Staff Committee, etc.

In addition, data may be disclosed to public authorities in accordance with Union and Member State law such as the European Court of Justice or a national judge as well as the lawyers and the agents of the parties in case of a legal procedure, Investigation and Disciplinary Office of the European Commission (IDOC), the competent Appointing Authority in case of a request or a complaint lodged under Articles 90 of the Staff Regulations, European Anti-Fraud Office (OLAF), the Internal Audit Service of the Commission, the Court of Auditors, the European Ombudsman, the European Data Protection Supervisor and the European Public Prosecutor's Office .

6. **Data Subjects rights:**
- You have the right at any time to access, rectify, erase ('right to be forgotten') your personal data or to request for the restriction of its processing;
 - You are also entitled to object to the processing of your personal data on grounds relating to your particular situation at any time unless CINEA demonstrates compelling and overriding legitimate grounds or in case of legal claims.

You can exercise your rights by sending an email with the requested change(s) to the controller via the functional mailbox indicated here-above in Section 1.

In any cases your data will be modified or removed accordingly and as soon as practicable (maximum within 10 working days).

When processing is based on your consent, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing before such a withdrawal.

However, in line with Article 25 of the Regulation, the data controller may restrict the rights of the data subjects based on the [Decision of the Steering Committee \(2020\) 26 of 14/10/20 \(OJEU L 45 on 9.2.2021, p. 80\)](#), in case where such restriction constitutes a measure necessary to safeguard the protection of the data subjects or the rights and freedoms of other data subjects, etc.

7. **How does CINEA protect and safeguard your data?**

Relevant organisational and technical measures are taken by the Agency to ensure the security of your personal data. Access to your data is restricted on an individual need to know basis and through User-ID and password and can be accessed via authentication system. Your data resides on the servers of the European Commission, which abide by strict security

measures implemented by DG DIGIT to protect the security and integrity of the relevant electronic assets. CINEA is also bound by Commission Decision 2017/46 of 10/1/17 on the security of communications & information systems in the EC.

In order to protect your personal data, CINEA has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

The processing of your data will not include automated decision-making.

The personal data and all information collected is also stored on the servers of the processors, which have secured data management systems. The processors are bound by specific contractual clauses for any processing operations of your personal data on behalf of the data controller. The processors have put in place appropriate technical and organisational measures to ensure the required level of security.

Your personal data will not be transferred to third countries or international organisations. To be noted that for this process no tracking tool will be used.

8. The legal basis of the processing are:

- Council Regulation 58/2003 of 19 December 2002, laying down the Statute for executive agencies to be entrusted with certain tasks in the management of EU programmes;
- Commission Implementing Decision (EU) 2021/173 of 12 February 2021 establishing the European Climate, Infrastructure and Environment Executive Agency, and repealing Implementing Decisions 2013/801/EU;
- Commission Decision C(2021)947 of 12 February 2021 delegating powers to the European Climate, Infrastructure and Environment Executive Agency²;
- Regulation (EU) 2021/695 of the European Parliament and of the Council of 28 April 2021 establishing Horizon Europe – the Framework Programme for Research and Innovation, laying down its rules for participation and dissemination, and repealing Regulations (EU) No 1290/2013 and (EU) No 1291/2013;
- Commission Decision C(2021)9128 of 15 December 2021, Horizon Europe Work programme 2021-2022, Annex 12 - HORIZON-MISS-2022-OCEAN-PP-02.

9. The time limits for keeping the data are the following:

CINEA keeps data in accordance with the 2022 Commission Retention List. Files relating to the award procedure for technical assistance (evaluation of applications for technical support, grants and selection of projects for financing) are retained for a period of 10 years following the award decision or 5 years for unsuccessful proposals. All other personal data related to the delivery of CINEA/2023/OP/0012 services will be deleted 1 year after the last action in relation to the project.

² With a view to the performance of tasks linked to the implementation of Union programmes in the field of transport and energy infrastructure; climate, energy and mobility research and innovation; environment, nature and biodiversity; transition to low-carbon technologies; and maritime and fisheries; comprising, in particular, implementation of appropriations entered in the general budget of the Union and those stemming from external assigned revenue.

10. Contact information

In case you have any questions about the collection/processing of your personal data, you may contact the data controller who is responsible for this processing activity by using the email address mentioned here above in Section 1.

You may contact at any time the Data Protection Officer of the Agency (CINEA-DPO@ec.europa.eu). You have the right to have recourse at any time to the European Data Protection Supervisor (edps@edps.europa.eu).

